



**JOHN WAYNE
AIRPORT
ORANGE COUNTY**

ORANGE COUNTY AIRPORT COMMISSION
AIRPORT COMMISSION HEARING ROOM
3160 AIRWAY AVENUE
COSTA MESA, CA 92626

**MINUTES OF REGULAR MEETING
AUGUST 19, 2026
5:00 P.M.**

COMMISSIONERS PRESENT: Susan Dvorak, Chair, Fifth District
Bruce Junor, Commissioner, Third District
Brendan O'Reilly, Commissioner, Fourth District

COMMISSIONERS ABSENT: Kevin Elliott, Vice Chair, First District
Sal Tinajero, Commissioner, Second District

AIRPORT STAFF PRESENT: Charlene Reynolds, Airport Director
Komal Kumar, Assistant Airport Director
Mark Sanchez, Deputy County Counsel
Tracy Doudt, Deputy County Counsel
Nick Gaskins, Access & Noise Manager, Public Affairs
Evanna Barbic, Deputy Airport Director, Commercial & Revenue
Antonio Vega, Real Property Agent, Commercial & Revenue
Amer Moujtahed, Deputy Airport Director, Maintenance
Tyler Polidori, O & M Manager, Maintenance
Ranique Beas, Procurement Contract Manager
Julie Fitch, Planning Manager, Planning & Development
Elizabeth Gallegos, ASR Manager

CALL TO ORDER: Chair Dvorak called the meeting to order at 5:01 p.m.

PLEDGE OF ALLEGIANCE: Commissioner Junor led the assembly in the Pledge of Allegiance

- 1. APPROVAL OF MINUTES:** On Commissioner O'Reilly's motion and Commissioner Junor's second, the Regular Meeting Minutes of April 15, 2026, and June 17, 2026, were approved as amended by a unanimous vote.
- 2. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE CONTRACT FOR FLY FRIENDLY PROGRAM SOFTWARE SYSTEM MAINTENANCE (ASR 26001515)**
Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute Contract MA-280-27010043 with BridgeNet International, Inc., dba BridgeNet International, A Tetra Tech Company, for The Fly Friendly Program Software System Maintenance and Support, effective October 20, 2026, through October 19, 2031, in a total amount not to exceed \$374,940; and make CEQA findings.

Presenter: Nick Gaskins, Access & Noise Manager, Public Affairs

- **Overview**

Nick Gaskins provided an overview of the Fly Friendly Program software system and described the five-year sole source contract with BridgeNet International. He stated that BridgeNet is the only qualified vendor due to proprietary system requirements and the regulatory complexity at John Wayne Airport.

Nick highlighted improvements in general aviation noise violation trends and reviewed updates made to the system. He noted that dashboard data is available to the public and provided an overview of the proposed scope of services, benefits of the system, and the solicitation method.

- **Discussion**

Chair Dvorak stated that she had submitted questions to staff prior to the meeting and requested that the responses be entered into the record. The responses are included as **Attachment A to the meeting minutes**.

- **Public Comment**

Newport Beach resident Dr. Jim Mosher raised concerns regarding errors that he stated resulted in the system inaccurately reporting scores throughout the duration of the program. Dr. Mosher suggested that BridgeNet correct the errors at its own expense and provide the public with access to downloadable program data.

Staff acknowledged Dr. Mosher's concerns and stated that adjustments to the system continue to be made in response to public feedback.

- **Additional Discussion**

Airport Director Charlene Reynolds stated that Airport staff conduct an annual assessment of BridgeNet's services. She explained that staff rely on BridgeNet's support in analyzing data generated through the Fly Friendly Program and continue to have confidence in the system's performance. She noted that staff do not fully agree with the concerns raised during public comment and stated that BridgeNet has consistently been a reliable vendor. Director Reynolds confirmed staff's support for continuing the contract.

Nick stated that BridgeNet is a reputable company that developed and manages the Access and GANO systems, which support one of the most distinctive airport noise programs in the country. He explained that the system provides significant benefits to the Airport and that the Access and Noise Office conducts extensive public outreach regarding the Fly Friendly Program.

Nick noted that the Fly Friendly Program is the first program of its kind and that other airports have expressed interest in adopting similar models. He stated that the program has demonstrated improvement in noise-violation trends and emphasized that continued monitoring and reporting will promote transparency.

Chair Dvorak shared her thoughts regarding the program and the vendor. She expressed appreciation for Dr. Mosher's comments and expertise and requested that BridgeNet consider the concerns raised and make appropriate adjustments to ensure that the program provides the best possible system.

Director Reynolds stated that the Airport will continue working with BridgeNet to improve the program and will also work with Dr. Mosher to address his concerns.

Nick stated that he had requested that BridgeNet review and respond to the questions raised within two weeks. He also provided additional information regarding the costs associated with the Fly Friendly Program software system. The initial system build cost approximately \$120,000, with annual costs of approximately \$75,000, for projected total costs of approximately \$600,000–\$700,000 over five years.

The following is the action taken by the Orange County Airport Commission: On Commissioner O'Reilly's motion and Chair Dvorak's second, Item No. 2 was approved by a unanimous vote.

APPROVE ☒

OTHER ☐

DENIED ☐

Unanimous (1) Elliott: X (2) Tinajero: X (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

3. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO JOHN WAYNE AIRPORT CAPACITY ALLOCATIONS FOR 2027 PLAN YEAR (ASR 26001601)

Recommended Action: Authorize the Airport Director to allocate Class A and Class E Average Daily Departures and Seat Capacity to Qualified Commercial Passenger and Commercial Cargo Air Carriers and Passenger Capacity to Qualified Commuter Passenger Air Carriers for the 2027 Plan Year (January 1, 2027, through December 31, 2027), as reflected on Attachments A and B, and in a manner consistent with the terms of the Phase 2 Commercial Airline Access Plan and Regulation; Authorize the Airport Director to withdraw Seat Capacity during the 2027 Plan Year as necessary to ensure compliance with the million annual passenger limitation at John Wayne Airport, consistent with Section 6 of the Phase 2 Commercial Airline Access Plan and Regulation, and reaffirm the County's sole and exclusive discretion to require mandatory withdrawals of operational capacity in any form if it determines that such action is appropriate for compliance with the million annual passenger limitation or for any other reason under Section 6; Authorize the Airport Director to allocate or reallocate any additional Regular or Supplemental Average Daily Departures and any necessary associated Seat Capacity, which may become available during the 2027 Plan Year, in a manner consistent with the terms of the Phase 2 Commercial Airline Access Plan and Regulation; Authorize the Airport Director to allocate additional Supplemental Seat Capacity to Qualified Commercial Passenger Air Carriers during the 2027 Plan Year if it is determined that such allocations can be made without jeopardy to the million annual passenger limitation of the 1985 Settlement Agreement, as amended, and the Phase 2 Commercial Airline Access Plan and Regulation; Authorize the Airport Director to waive Section 5.1.1 of the Phase 2 Commercial Airline Access Plan and Regulation and allocate up to 29 Remain Overnight positions for Commercial Air Carrier use during the 2027 Plan Year, pursuant to Section 5.1.1, as reflected in Attachment A, and provide authority to withdraw the additional two Remain Overnight positions for safety or operational purposes, as required; Authorize the Airport Director to allocate Passenger Capacity and Remain Overnight positions and authorize the Airport Director to allocate any additional Supplemental Passenger Capacity and Remain Overnight positions to Qualified Commuter Carriers during the 2027 Plan Year if it is determined that such allocations can be made without jeopardy to the million annual passenger limitation.

Presenter: Nick Gaskins, Access & Noise Manager, Public Affairs

- **Overview**

Nick Gaskins presented the proposed annual capacity allocations for the 2027 Plan Year. He explained the applicable capacity constraints and reviewed the 2027 recommendations, including changes to airline allocations, seat capacity allocations, Commercial Air Carrier Remain Overnight (RON) allocations, and commuter carrier passenger capacity and RON allocations.

- **Discussion**

Chair Dvorak discussed the relationship between the applicable Settlement Agreement and the Phase 2 Commercial Airline Access Plan and Regulation. She clarified that the Access Plan serves as the Airport's operating model and that amendments to the Access Plan require approval by the Board of Supervisors, while changes to the Settlement Agreement require approval by the parties to the agreement.

Chair Dvorak also commented on JSX operations. She stated that, upon completion of the General Aviation Improvement Program (GAIP), the area currently occupied by JSX is intended to return to use by the small-plane community. She emphasized the importance of the County honoring its commitment to return the area to the small-plane community and stated that the County should take all actions within its authority to uphold that commitment.

Chair Dvorak requested the previous allocation numbers for comparison with the proposed 2027 allocations and asked that this information be included in future Agenda Staff Reports (ASRs) to provide additional context. Chair Dvorak and staff also discussed JSX operations, including the proposed increase in passenger capacity from 130,000 passengers in the prior year to 147,000 passengers for the 2027 Plan Year, TSA screening, and the applicable minimum and maximum use requirements.

Answers and questions submitted by Chair Dvorak in advance of the meeting are in Attachment A.

- **Public Comment**

Newport Beach resident Dr. Jim Mosher raised concerns regarding compliance with the Settlement Agreement and the process for increasing the million annual passenger (MAP) limitation. He noted that the Airport is entering the final five years of the 15-year Settlement Agreement and stated that, during the first 10 years, there was no uncertainty regarding the applicable MAP limitation or the number of annual passengers permitted. He expressed concern that the addition of the noise mitigation measure has created uncertainty regarding the circumstances under which the MAP limitation may increase to 12.5 million passengers.

Dr. Mosher further stated that the language in the Agenda Staff Report (ASR), including Recommended Action No. 4, has remained unchanged and does not explain the applicable limitation or the conditions under which the MAP limitation may increase. He expressed concern that the lack of further explanation could lead to misunderstandings and requested that the ASR provide a clear explanation.

Airport Director Reynolds clarified that the Airport may increase the million annual passenger (MAP) limitation to 12.5 million passengers if the required noise mitigation measures are satisfied. She explained that the increase would not require further approval from the parties to the Settlement Agreement, as this provision was agreed to by all parties to the Settlement Agreement.

The following is the action taken by the Orange County Airport Commission: On Chair Dvorak's motion and Commissioner Junor's second, Item No. 3 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: X (2) Tinajero: X (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

4. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE AMENDED AND RESTATED AIRLINE CLUB ROOM LEASE WITH AMERICAN AIRLINES, INC. (ASR 26001534)

Recommended Action: Approve and execute the Second Amendment to Biometric Verification Services License with Alclear, LLC, effective September 1, 2026, to extend the License term through September 23, 2028.

Presenter: Evanna Barbic, Commercial & Revenue Development Deputy Airport Director

- **Overview**

Evanna Barbic provided an overview of the Agenda Staff Report (ASR), including the estimated average annual cost recovery revenue, the proposed lease term, and the location of the airline club room within the Terminal.

- **Discussion**

Evanna presented the proposed lease extension for the American Airlines club room through August 2033. She noted that American Airlines plans to invest approximately \$1.12 million in renovations, with estimated annual revenue to the Airport of approximately \$274,000 based on applicable rates and charges.

Evanna Barbic explained that the lease would be updated to reflect current Airport standards. The lease term is staggered with the United Airlines club room lease to allow for phased renovations.

She also noted that the Airport anticipates conducting a future Request for Proposals (RFP) after the current club room lease terms expire. The timing would align with the expiration of the Settlement Agreement and planned Terminal renovations.

The following is the action taken by the Orange County Airport Commission: On Commissioner Junor's motion and Commissioner O'Reilly's second, Item No. 4 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: X (2) Tinajero: X (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

5. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE SECOND AMENDMENT TO BIOMETRIC VERIFICATION SERVICES LICENSE (ASR 26001588)

Recommended Action: Approve and execute the Second Amendment to Biometric Verification Services License with Alclear, LLC, effective September 1, 2026, to extend the License term through September 23, 2028.

Presenter: Evanna Barbic, Commercial & Revenue Development Deputy Airport Director

- **Overview**

Evanna Barbic presented an overview of the proposed extension of the Biometric Verification Services License, including the license term, proposed fee structure, and key provisions of the license agreement.

- **Discussion**

Evanna discussed the proposed two-year extension of the Biometric Verification Services License with Alclear, LLC (CLEAR), including the modified fee structure of a minimum monthly fee of \$18,750 or \$0.75 per unique member verification, whichever is greater.

Evanna provided information regarding CLEAR's usage and customer experience, noting that CLEAR averages approximately 20,000 member verifications and 864 new enrollments per month, with a reported 94 percent positive customer experience.

Representatives from CLEAR, Jessica Ng, Multi-State Public Affairs Strategist, and Jules Ganslm, Vice President, Airport Affairs & Business Development, were present and responded to questions regarding CLEAR's data retention practices. They explained that biometric and identification data is retained for the duration of a member's membership and deleted upon request.

Evanna noted that CLEAR is the only provider approved by the U.S. Department of Homeland Security for this biometric verification service.

The following is the action taken by the Orange County Airport Commission: On Chair Dvorak's motion and Commissioner O'Reilly's second, Item No. 5 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: X (2) Tinajero: X (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

6. APPROVE RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE AMENDMENT ONE FOR FACILITY SECURITY & FIRE SPRINKLER SYSTEMS (ASR 26001593)

Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute Amendment Number One to amend Subordinate Contract MA-280-26011112 with Everon, LLC, for Facility Security & Fire Sprinkler Systems, Equipment and Related Services, to increase the Contract by \$1,750,000, effective upon execution of all necessary signatures, through January 22, 2031, for a new cumulative total amount not to exceed \$2,750,000, effective upon all required signatures.

Presenter: Tyler Polidori, O & M Manager, Maintenance

- **Overview:**

Tyler Polidori presented the Agenda Staff Report (ASR), providing an overview of Amendment One and the proposed \$1.75 million increase to the contract with Everon, LLC. He reviewed the scope of fire protection system services, the amendment's benefits and key considerations, and provided examples and photos illustrating the types of services offered. Tyler also reviewed the procurement solicitation method used to establish the contract.

- **Discussion:**

Tyler discussed the proposed contract increase, which would bring the total not-to-exceed amount to \$2.75 million. Discussion focused on the need to address deficiencies identified during recent testing, ongoing construction requirements, system redundancy, and unforeseen repairs and emergencies. Tyler explained that approximately \$210,000 per year is allocated for required testing, with the remaining contract capacity available for repairs and emergency services. The benefits of consolidating services with Everon were also discussed, including improved service and lower testing costs compared to the previous vendor. It was noted that the contract is structured as a not-to-exceed agreement to provide flexibility for unanticipated repair needs.

The following is the action taken by the Orange County Airport Commission: On Commissioner O'Reilly's motion and Chair Dvorak's second, Item No. 6 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: X (2) Tinajero: X (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

7. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board) Airport Director Charlene Reynolds reported on actions taken by the Board of Supervisors since the last Airport Commission Meeting. She highlighted several approved items, including contracts and amendments related to ServiceNow implementation, pavement maintenance and repair, the PMIS platform, parking access revenue control system maintenance, and the common-use passenger processing system. She also reviewed approvals for the 2026 Capital Improvement Program, an amended and restated airline club room lease with United Airlines, and the Airport Noise Monitoring System.

8. ADDITIONAL BUSINESS

- A. PUBLIC COMMENTS – None
- B. AIRPORT DIRECTOR COMMENTS – Airport Director Charlene Reynolds provided an update on the ongoing Concessions Redevelopment Program, noting that one new retailer recently opened and another is expected to open in October. She also shared that the Airport is working with the Public Affairs team to plan a ribbon-cutting ceremony to mark the halfway point of the redevelopment program. Charlene invited the Airport Commission to attend the event and encouraged Commissioners to visit the Airport to see the progress firsthand.
- C. AIRPORT COMMISSION COMMENTS – Chair Dvorak congratulated Airport Director Charlene Reynolds on receiving the Airport Executive of the Year Award from the Southwest Chapter of the American Association of Airport Executives. Chair Dvorak also provided comments regarding the General Aviation Improvement Program (GAIP), emphasizing its importance and thanking Airport staff for taking the time to address all of the questions.

9. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 6:28 p.m.